



LEICESTERSHIRE & RUTLAND AMATEUR SWIMMING ASSOCIATION

Minutes of Meeting held on Tuesday 14th July 2026

Present: Ursula Beck, Judy Leader, Geoff Robilliard, Sue Wainscot, Lee Smith, Stacie Currie, Paul Sippitt, Kelly Wright, Gez McLoughlin, Trevor Hincks.

49/26: Apologies: Sam Winter, Val Dunton, Alan King, Ron Brewin, Helen Bickerstaff., Matthew Graham-Brown, Emma Redwood. Others who did not attend: Jenny Baldwin, Tom Whitmore, Chris Perkins, Ross Davenport.

50/26: Confirmation of the Minutes of the meeting held Tuesday 9th June 2026:

The minutes held on 9th June 2026 were proposed by Trevor Hincks and seconded by Sue Wainscot as being a true record. All present in favour.

51/26: Matters Arising from the meeting held on 9th June 2026:

There were no matters arising from the minutes that would not be discussed later.

52/26 Secretary Correspondence.

- a) Ursula said that another advert for a County Secretary had been posted on the LASA Subscribers page by Judy. No replies to date.

Annual General Meeting – 10th November 2026. Ursula said that with bringing forward the AGM to November from December it meant that all reports for the Annual Report would need to be submitted by 30th September. All reports should cover the swimming year 1st September 2025 to 31st August 2026.

Nomination for President 2027 – nominations by 30th September

Life Members – nominations for Life Members by 30th September

Nominations for LASA Chair, Treasurer and Secretary along with Rules Committee Manager to be received by 30th September.

In the absence of a Secretary at this time all reports and nominations to be sent to LASA Chair. Ursula said she would ensure that nomination papers were sent out to Executive Delegates and Clubs by 1st September.

- b) **Nomination for Trophies** – Ursula said that the present Trophy details had been revised, a copy had been sent to all delegates. Stacey said that she felt that the format of the requirements to nominate individuals for County Trophies was confusing in its present format with clubs being unsure who to vote for and when presentations would occur. She suggested that the trophy details and nomination forms could be put onto Google making it easier for people to complete nominations. It was agreed that Stacey alongside Judy would look at this suggestion, In the interim Ursula said she would look at the present format and try and make it easier to understand. The present form would be circulated now as those categories requiring nominations from clubs would need to be received by 30th September covering the swimming year 1st September 2025 to 31st August 2026.
- c) **Presidents Trophy** - Ursula reminded Gez that he also would need to put forward his nomination for the Presidents Trophy. He queried whether he could nominate a person from a club. However, as this was a County trophy the person nominated needed to have been active within the County in whatever capacity was thought to be outstanding.

- d) **Executive Meeting Dates** – having brought the AGM by one month, it meant, as already indicated, that all reports and nominations needed to be brought forward. It was agreed that an August meeting would be more beneficial than a July meeting, ensuring all notifications were circulated before September. All the meeting accepted this change. Paul was asked to make the amendment to the Constitution for presentation at the Annual General Meeting.

53/26: Acceptance of Records – Trevor Hincks

Trevor confirmed that there were no records to be ratified at this meeting.

54/26 Reports:

a. Treasurer report – Judy

Judy reported on the Main points of the report.

The financial reports attached cover the period of 1st June 2026 – 30th June 2026.

Income during June was from Affiliation fees, bank interest and Entries for Inter clubs and Young teams. Expenditure this month is attributable to the regular outgoings (COL, Workspace, software etc), and Sundry Expenses

The Clubs who have paid their entry to the Inter Clubs Gala are:

Coalville, Loughborough Town, Market Harborough

The Clubs who have paid their entry to the Young Teams Gala are:

Leicester Neptunes, Loughborough Town, Market Harborough

Finance Meeting: A meeting to review the years performance against budget and to set the budget for the 2026/27 season is proposed for Tuesday 11th August. This is an in-person meeting and invitations to attend will be issued shortly. Members of the executive team are requested to submit any capital spend requirements together with estimated income & expenditure estimates for the areas withing their responsibility no later than 31st July 2026.

Delegates had received the following reports prior to the meeting:

Cash Flow for the Financial Year – showing financial year to date.

Profit & Loss for June 2026 – there is a small surplus driven by the early receipt of gala entries

Balance as at 30th June 2026 – showing the overall financial position.

Judy also said that she had been in discussions with City of Leicester regarding an underwater camera system which they themselves had been fund raising for. She had put forward a suggestion to City of Leicester that the County purchase this camera system which could be offered out to other clubs if City not using it. The cost was possibly between £5000 and £7000, and she appreciated that there would need to be clarity with regard to when to and when not to use the underwater camera and how this would be authorised in order not to compromise swimmers and where the information would be retained. City had not come back to her as yet. It was stressed that this would be the property of the County but hopefully would be looked after by City of Leicester.

Report attached to appendix.

b. East Midland Report – Ursula

Ursula said that all clubs should have received details of the SE East Midland Regional Awards 2026. The nomination period had opened on 10th July and would be closed on 10th September. Swim England had changed the timeline for the awards with no award ceremony taking place this year. The recognition period for the nominations would be July 2025 to August 2026. The East Midland Region Award Ceremony would take place on 10th January 2027. Ursula said she hoped that the Clubs would ensure that they put forward as many nominations as they could. She said to remember that those reviewing the nominations would not know the candidates, so it was important to cover all of the criteria required for the nomination – not just that they deserved to be nominated. This was the time when we could say thank you to all volunteers for the good work that they did.

- c. **Events report – Jenny and Sue**
Age Group report – Nothing to report

Swimming Activity Update – Sue
Swim Clinics

Ian Armiger, Loughborough University, now back in the country so Sue would endeavour to arrange a meeting with him.

Inter County Team Championships 4th October 2026

All invites had gone out to the swimmers with to date 20 swimmers having replied, still waiting for 8 swimmers to reply. She said Judy and herself were investigating event a specific jazzy kit for the swimmers. Confirmed that Gez would be attending the Championships.

Inter Clubs and Young Teams

All relevant information had been circulated to the clubs and as Judy had confirmed a small number of clubs had replied. Confirmed that Lee was aware of the LASA appointed Officials for the first event. Closing date for Inter Club entry was 9th August.

Stacey queried whether the clubs would be asked to organise these two events as was the case last year. Sue confirmed that LASA would be organising but may come to clubs for some assistance.

Concern was raised that we had two events taking place at Braunstone Leisure Centre in September and the tiles on the poolside had yet to be repaired. If not repaired in time we would not be able to run the events at this pool as the area involved was around one of the fire exits. Geoff said he was chasing and would be back at the Centre at the end of the week to review the situation. It was questioned whether we should see whether another pool would be free for these events should the tiles not have been replaced.

Swimming Update Report attached to appendix.

- d. **City of Leicester Report**

No report required for this meeting.

- e. **Rules revision – Paul**

The proposed LASA Data Protection policy had been circulated prior to the meeting. Ursula asked that if any delegates had questions or concerns relating to this policy to let either Paul or herself know. It was suggested that the Delegates take it to their Club meeting to be reviewed by their Committee.

Report attached to appendix. Data Protection Policy sent out as a separate document.

- f. **Masters report – Alan.**

In the absence of Alan, Ursula informed the meeting that the arrangements for the Masters Open in September were progressing well. Lee said he already had a number of officials lined up for this event and was hoping to increase the number nearer the date.

- g. **Officials Report – Lee and Ron**

Congratulations to Natalie Rose of Leicester Penguins on completion of her Judge L2 Starter quantification. Details of Officials for the Masters Open were reported along with an update on the number of officials within the County at this time.

Officials Report attached to Appendix

- h. **IT Report – Judy**

No report for this month.

i. Diversity & Inclusivity Report - Kelly

Kelly said she was pleased to report that the Disability session at Hinckley was now up and running and to date they had 5 swimmers. She had also had confirmation that the East Midlands grant that she had applied for had been approved.

j. Presidents Report

Gez said that all trophies had gone out to the relevant clubs, but he had still not as yet been able to visit Oadby & Wigston to hand out the free towel to the relevant swimmer. He had offered numerous dates to the club to no avail. He did say that he would very much like to visit the Disability session at Hinckley. Kelly said the session ran from 8 pm – 9 pm on Wednesday evenings and she would liaise with Gez on when to make the visit.

k. Any other report

No further reports

55/26: Leicester & District Swimming League

Ursula said that unfortunately on further investigation it transpired that the County could not be involved with this league as they were affiliated to SE and the East Midlands Region and could not be affiliated to the County. However, at this time the County were supporting Trevor and Richard with the revision of their Conditions of Competition and rewriting the Constitution. Richard had already informed all Leicester League Clubs of the situation and stressed that this did not impact on the running of the events. There would be a number of changes in the way the League were supported by the clubs. Any further details would be given to the Executive as and when they occurred.

56/26: Any other Business accepted by the Chair:

- a) Sue said that Swim Swift Elite were running a couple of Swim Camps at Ratcliffe College next month which may be of interest to clubs in the north of the county.

All details can be found on the link below:

<https://swimswiftelite.co.uk/one-day-swim-camps/>

There being no further business for discussion the meeting was closed at 7.55 pm

Date of next meeting 8th September 2026.

Appendices

1. Judy - Treasurer's Report
2. Sue – Swimming Update report
3. Paul - Report - LASA Data Protection Policy issued separately to all clubs and delegates
4. Lee – Officials Report

1. LASA Treasurer's Report for July 2026 Meeting - Judy

Main Points

The financial reports attached cover the period of 1st June 2026 – 30th June 2026.

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Loughborough Town

Market Harborough

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Attached reports:

Cash Flow for the Financial Year – showing financial year to date.

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2. Swimming Update Report for June 2026 Meeting - Sue

INTER COUNTY TEAM CHAMPIONSHIPS 4TH OCTOBER 2026

The team has been selected by myself, Harry Pickering & Jamie Black based on the LASA criteria.

28 swimmers have been selected to represent the County at the event.

Invitations were sent out to Base Club Head Coaches on the 27th June 2026.

To date 20 swimmers have responded to confirm they are available to swim and there are 8 invitations where a response is still awaited.

At the time of writing these are:

Shepshed: Mayson Traynor & Ioan Everleigh

Braunstone: Rhul Reedha, Sophia Reddha & Emerson-Blu Gupwell

Hinckley: Jakub Kowalczyk & Emily Hewitt

Coalville: Isla Fowler

All the swimmers except Emily also train at COL so I have asked Harry Pickering to give them all a “nudge”

The requested date for responding is 2nd August so there are a few weeks left.

Judy & I are investigating event specific kit for the swimmers.

I am liaising with Gez McLoughlin as LASA President to invite him to attend this event.

SWIM CAMPS

Ian Armiger, Loughborough University is now back in the country, and I will endeavour to arrange a meeting with him in the next few weeks.

INTER CLUBS & YOUNG TEAMS

Following a meeting between Jenny, Geoff & I on the 12th of June the information for both of these events have been circulated to all clubs. Lee is aware of the LASA appointed Officials required for the Inter Clubs as the first event.

The closing date for the Inter Clubs is the 9th of August and once this date has passed, I will look at the number of teams and the lane draw which is based on the results from the previous year.

Sue Wainscot

12.7.2026

3. Rules Revision Report and Data Protection Policy – Paul

Meeting Wednesday 17th June 2026

Attendees Ursula Beck, Judy Leader, Sue Wainscot and Paul Sippitt

The purpose of the meeting was to review a Draft LASA Data Protection Policy; two proposed drafts were sent to the attendees ahead of the meeting along with several Data Policies, SE, SE EM, SE template for clubs and a LASA Club policy were reviewed.

One version was based on a Club data policy and the other was based on the SE EM data policy.

The merits of both policies were considered, together the various data policies we had gathered. After due consideration it was agreed Policy based on the club data policy covered data that LASA does not receive or request.

The decision was to review in detail the policy based on the SE EM policy. Each clause was considered and a small number of changes were made to the policy to ensure it captured all LASA activities. The final version is attached.

The Rules Revision standing committee submit the LASA Data Protection Policy for approval at this Executive meeting.

Paul

Rules Revision Manager

LEICESTERSHIRE & RUTLAND AMATEUR SWIMMING ASSOCIATION DATA PRIVACY POLICY
(Attached separately)

4. Officials Report – Lee

Congratulations to Natlie Rose of Leicester Penguins SC on completion of their Judge Level 2 Starter qualification. Great news.

LASA Masters Open 2026

Swim Meets has been set up and is now live, the link can be accessed here.

Request to officiate has been sent out to all Leicestershire Officials, numbers are currently standing at 8 officials for session 1, and 6 officials for sessions 2. Further requests will be sent out in August.

Leicestershire Officials update

As another season draws to a close, an update on officials' numbers based on the start and end of the season is below.

Over the last 6 months we have had several officials removed from the SE list that is published, this due to their licence expiring. In most cases I know that they are not involved in swimming anymore. Please can I remind all officials to plan to renew your license, so that it doesn't lapse, please contact me for more information on renewal.

	Sep-25	Jun-26
Qualification	No. Officials	No. Officials
Referee	11	12
Referee trainee	1	4
J2 Starter	27	29
J2 Starter trainee	1	2
J2	25	26
J2 trainee	15	10
J1	55	59
J1 trainee within 11 months	25	10
J1 trainee outside 11 months	13	14
Total	160	166

Final thank you

Our final note is to say a huge thank you to all Leicestershire (and visiting) officials for a fantastic season, we say it all the time, but without you, competitions will just not run!

We look forward to seeing you all in the new season!

Thanks

Lee and Ron