



## LEICESTERSHIRE & RUTLAND AMATEUR SWIMMING ASSOCIATION

### Minutes of Meeting held on Tuesday 9<sup>th</sup> April 2024

**Present:** Ursula Beck, Geoff Robilliard, Sue Wainscot, Alan King, Paul Sippitt, Trevor Hincks, Abi Crane, Lee Taylor, Angela Bird, Lee Smith, Jill Stidever, Val Dunton, Rachel McClaren, Helen Bickerstaff.

**27/24: Apologies:** Judy Leader, Ron Brewin, Jamie Evans, Maryjoy Appleton. Jenny Beech and Leslie Johnson were also absent from the meeting.,

#### **28/24: Confirmation of the Minutes of the meetings held on Tuesday 12<sup>th</sup> March 2024**

25/24d – Development Report change 24<sup>th</sup> March to 24<sup>th</sup> February. With this amendment the minutes of the meeting held on 12<sup>th</sup> March 2024 were proposed by Trevor and seconded by Alan as being a true record. All present in favour.

#### **29/24: Matters Arising from the meeting held on 12<sup>th</sup> March 2024.**

26/24 b) Discussions had taken place with regard as to who should be offered free blue County Polo Shirts. After further discussion it was proposed by Trevor and seconded by Alan that any one asked to assist at any of the County events, i.e. County Age Group & Championships, Inter County Events and County Development Camps should receive a free blue polo shirt. Swimmers asked to swim for the Inter Counties to also receive blue polo shirts. It was also agreed that the Officials would still be offered the white polo shirts at a reduced price of £10 rather than being handed out free. Swimmers representing the County would still be given free hats. All present agreed with this proposal.

#### **30/24: Correspondence & Secretary's report:**

Confirmed that Mary Clarke had now taken over as the County Welfare Officer.

Oadby & Wigston were looking for support with a L2 coach if any of the clubs had a number of L2 coaches. Ursula was very much aware that L2 coaches were difficult to find but asked the delegates to contact Oadby & Wigston if they could be of any assistance.

#### **31/24: Acceptance of Records – Trevor Hincks**

Trevor said there were no records to be ratified for the month of March 2024.

#### **32/24a Treasurers Report – Judy Leader**

##### **Main Points**

- Generally, a 'quiet' month with regards to financial transactions. Swimmer Affiliation fees expected to be received in April.
- Income attributable to the commission earned from the sale of 2024 Age Group and County Championship Hoodies and T-Shirts and bank interest.
- Expenditure is attributable to the regular outgoings (COL, Workspace, software etc) and the purchase of Officials & Team Polo shirts.
- The outstanding invoice for £1320 for the AOE Equipment for the Age Groups was received and paid at the end of March but due to the Bank Holiday over that weekend the transaction was not posted by the bank until 2nd April, so is showing as outstanding in the Balance Report and in April in the Cash Flow Report.

Attached reports: Previously circulated.

Cash Flow for the Financial Year – showing financial year to date.

Profit & Loss for March - expenses exceeded income, showing a 'loss' as expected.

Balance as at 31st March 2024.

In the absence of Judy, Ursula said if the Executive had any queries relating to the Accounts could they please contact Judy.

### **32/24b: East Midland Region Report – Ursula Beck**

A reminder that the East Midland Region Annual Council Meeting will be held on Thursday 25<sup>th</sup> April commencing at 7.30 pm via Zoom. Just a reminder that Geoff will formally take over as the East Midlands President for 2024.

### **32/24c: Swimming Report – Paul Sippitt**

The Swimming Committee met on 21<sup>st</sup> March 2024; attended by Ursula Beck, Judy Leader, Paul Sippitt, Geoff Robilliard, Jack Coleman, Ron Brewin, Jamie Evans and Sue Wainscot.

Please find attached the notes from the meeting. (Notes from the meeting already circulated and would be placed on the LASA Website.

The Swimming Standing Committee meetings during 2024 are as follows; should you want anything discussed at these meetings then please advise me accordingly by emailing me at [swimming@leicestershireasa.org](mailto:swimming@leicestershireasa.org).

- 11th May
- 6th July
- 14th September
- 26th October

Due to the fact that the Minutes had not been circulated until the day of the meeting, Paul briefly went through the minutes. It was intended for Jack Coleman to take over from Geoff as Promoter for the 2025 Age Groups with support from Geoff.

Consideration was being given to increasing the number of age groups i.e. splitting the 16/over age group into either 17/over or 16, 17 18/over. Abi said that it would mean additional medals. Trophies would not be awarded in these additional age groups.

Angela asked if it would be possible to include club relays at the Age Groups. It was pointed out that the Inter Club Relay event to be held on 7<sup>th</sup> September was only club relays and had been resurrected to hopefully have all clubs competing. Clubs would be competing for the Sophie Konderak Trophies.

Geoff confirmed that he was in discussion with Hinckley LC and Braunstone LC with regard to costings, but it was confirmed that both LC would be able to accommodate the Age Groups on the dates requested which were.

25<sup>th</sup>/26<sup>th</sup> January 2025 at Hinckley LC and 1<sup>st</sup>/2<sup>nd</sup> February and 8<sup>th</sup>/9<sup>th</sup> February 2025 at Braunstone LC. Hinckley Club had confirmed that they would be willing to move their training sessions in order for the Age Groups to be swam at Hinckley LC. 8<sup>th</sup>/9<sup>th</sup> February 2025.

Trevor pointed out that the Leicester Penguins Open Meet 5<sup>th</sup>/6<sup>th</sup> October 2024 clashed with the Inter Counties which was also to be held on 5<sup>th</sup> October 2024. It was to be hoped that this would not impact on swimmers who were invited to compete at the Inter Counties. Sue said it was for that reason that she was hoping to get a preliminary list of swimmers sorted so that they and their clubs could be made aware that they had been chosen.

Paul said that at the Coaches meeting one of the topics for discussion had been for more communication between the CoL and the other Clubs. He said he was aware that Jamie had sent out a list of swimmers that he would like to have a trial at City and he was in discussion with the relevant Clubs which was good.

Paul Sippitt – LASA Swimming Manager

### **32/24d: LASA Development Report – Sue Wainscot**

Unfortunately, little progress since the March Report.

LASA still awaiting feedback from Tom McManus (Swim England) regarding the draft agreement, and this is being chased. Once received this will be distributed and a decision made on the date for the next Head Coach Meeting and whether Club Chairs will also attend. Sue said that she had again contacted Tom McManus to see if she could get a reply but nothing to date.

At this meeting there will be a further discussion about the request to organise a LASA Open Meet including timings and possible programme and putting together a team to organise including club representatives.

I have yet to circulate the additional information relating to the Development Camp data for 2024/2025 but I have put together a list of potential swimmers based on current SE rankings data which will be circulated.

Further information relating to long course training camps will also be circulated in the near future. Apologies for this information not yet being circulated.

I will be working with Jamie Evans, COLSC Head Coach, to select and organise the Leicestershire team for the National County Team Championships on the 6<sup>th</sup> October. Jamie has already looked at those who could be considered based on short course rankings times (long course times cannot be used for this event) and we will try and draw up a "long list" to circulate to Head Coaches so that swimmers can be made aware they are under consideration.

An invitation was sent out to all Head Coaches to ask if any of them would be interested in attending as a Coach along with a COLSC Coach. No responses received to date, but a response was requested by the end of April.

Transport prices are also being sought.

Sue Wainscot – Development Manager

### **32/24e: City of Leicester Development Report – Jamie Evans**

The development squad have been training towards two meets - at Corby and our own City of Leicester meet.

The children swam incredibly well at the Long Course Meet in Corby. Overall, they were able to evaluate their swims constructively and understood the different demand swimming long course placed on them. The City of Leicester Meet at Hinckley again went well with many achieving personal best times for their efforts.

We are now looking forward to the reopening of Braunstone Leisure Centre and training towards the East Midlands Regional Championships / Rotherham Metro Open Meet in May.

Training has generally continued to take place on Mondays and Fridays and has continued to have a technical and an aerobic focus. The squad are now able to complete aerobic sets consisting of 200m repeats on a range of strokes sometimes including kick and drill. There is a continued expectation that turns, and the underwater phase will be routinely executed to the best of each individual's ability. Within each session there are always race skill elements added in for example, starts, turns, finishes, or relays.

Thank you again to the base clubs for accommodating the extra swimmers in your squads.

If anyone wishes to have any further information or to visit the City of Leicester programme, please let me know, my contact details are on the bottom of this report.

Thank you to LASA for your continued support.

Jamie - [headcoachcol@gmail.com](mailto:headcoachcol@gmail.com) 0791273202

In the absence of Jamie those present were asked to contact Jamie if they had any queries or questions relating to the report.

### **32/24f: Masters Report – Alan King**

Alan said it was a quiet time for the Masters at the present time although he was aware that swimmers were attending various Masters Open Meets with some very good results. Val said Nicola had won a gold medal at a recent competition and Fiona had won a bronze at the Derby Masters Open this last weekend. Well done to all Masters swimmers for their achievements.

### **32/24g: Rules Revision—Paul Sippitt**

The Rules Revision met on 18<sup>th</sup> March 2024 - Ursula Beck, Judy Leader, Paul Sippitt, Trevor Hincks and Ron Brewin.

The purpose of the meeting was to review the changes requested by SE following their review of our update issued to them last year.

The subcommittee reviewed and made the changes recommended by SE and accompanying this note is a copy of the updated LASA Constitution and General Rules.

We will be organising a SGM to ratify the updated LASA Constitution and General Rules, following which they will be shared with SE and uploaded to the LASA website.

Paul - Rules Revision Manager

It was agreed that the proposed Constitution with its changes would be circulated to the Executive this week with a request that the Executive confirm back to Paul by the weekend that they were happy with the changes. This would then enable Ursula to organise the SGM which would be held prior to the Executive meeting in May.

### **32/24h: Officials Report – Lee Smith and Ron Brewin**

We are still very short of officials for the regional long course galas at Corby and Moorways.

If any licensed officials can help at any session, please click the link below to register.

<https://swim-meet.com/OfficialsSignup/SEEM/>

Further meet information can be found at <https://www.emswimchamps.org.uk/entry>

For those officials whose poolside license is due to expire this year the dates have all been moved on to a 2025 expiry date.

Extract from Regional newsletter –

*Membership Details check. Request to all clubs to encourage their member's to log in and check their details are up to date via: <https://www.swimmingmembers.org/> We have sent out a number of invites recently where the emails have bounced due to incorrect or no longer used emails being in place*

**Ron Brewin.**

Congratulations to Jonathon Derbyshire on completion of their Judge 2 qualification.

The details are now available for clubs within the County to access Swim Meets for official coordinators and volunteer coordinators to run their meets from. By providing the names and contact details for the coordinator's, accounts will be created. The link below has been sent to all club coordinators to submit their details.

[https://eastmidlandswimming.org/?ff\\_landing=12](https://eastmidlandswimming.org/?ff_landing=12)

The County account has also been set up with several administrators having access.

With regard to the request from Martin Lynch for officials for a schools gala to be held on 16<sup>th</sup> April, Lee said he had circulated the details to all Officials.

**Lee**

### **32/24i: I.T. Report - Judy Leader**

#### **CONTACT LIST**

An UpToDate contact list has been completed and centrally stored in the ADMIN folder of Google Drive. This file is accessible to all Google Workplace accounts (i.e. all those who have a full email address). As some of the contacts use personal email addresses, please be reminded that when sending emails they are sent 'blind' with the contact's addresses entered in the BCC field, not the TO field, to ensure privacy and compliance with GDPR.

**SWIM MEET SOFTWARE** An account for LASA has been created with Lee & Abi having access via the Officials@ and new Volunteers@ email addresses, and IT@ as the administrator. When I created the account, it was originally rejected as an account has already been created by Jack Coleman using individual's personal email addresses. I asked for these to be updated to the generic addresses as we should avoid setting systems up with personal addresses to protect all individuals.

All LASA competitions can be set up on Swim Meet to 'recruit' and manage officials and other volunteers.

All Clubs also have access to Swim Meet to manage their own workforce requirements for their competitions. I will send an email to all clubs to advise in case they have not picked this up from the East Midlands Weekly report.

32/24j: Disability Report — Jill Stidever

No report but Jill mentioned that she was looking for swimmers in year 5 or 6 to swim at the forthcoming East Midlands Schools Gala in the relays. She said to contact herself if they were aware of any swimmers eligible.

**32/24k: Any other Reports:**

**a) Honorary Presidents Report**

All trophies have been presented. I am awaiting photos from Leicester Penguins so I can then post all pictures on Facebook.

**33/24: Any other Business accepted by the Chair as relevant.**

There was no other business for discussion other than the Chair asking if it would be possible to move the date of the meeting in July to Monday 8<sup>th</sup> July instead of Tuesday 9<sup>th</sup> July as she would not be available on the Tuesday. There was no objection to this change of date.

**Confirmed date of next meeting 14<sup>th</sup> May 2024 commencing at 7.00 pm via google meet.**

There being no further business the meeting was closed at 7.55 pm.